

**Permanent Building Committee Meeting
Minutes of Tuesday, November 17, 2015
Town Hall, Room 104**

Call to Order: PBC Chairman, Wayne Klocko, called the meeting to order at 7:09 p.m.

Meeting Attendees:

PBC Members

Wayne Klocko (Chairman), Diane Jurmain, Craig Schultze, Pat Sheehan, Jon Wine, Kim Borst (Secretary)

Ex-Officio Member

Chris Smith (Chairman – Millis Board of Selectmen)

Other Attendees

Julie Allen, (Agostini), Lou Caragulia (RDK Engineers), Fabrizio Caruso (CDR), Keith Edison (Town of Millis – Chief of Police), Brian Main (Town of Millis – Project Manager)

Police/Fire Project

Change orders 1 and 2 have been signed by selectmen.

The process for approving anything over \$10,000 was discussed. There needs to be an expedited process for paying things. Currently the PBC is going to the BOS every time there is a change order. With this arrangement, the PBC will be in front of the BOS every meeting. If the process is a town bylaw, we will do what we need to do to get through this project, but things will need to change before another project is taken on, such as CFB. Chris Smith will look into it.

Exterior Color Choices

Hardie Plank siding colors for the new police station were shown to the committee. CDR did renderings of two of the options, one with the entire station in Boothbay Blue and the other with just the front entrance in Boothbay Blue and the rest of the building in Light Mist, a shade of grey. The group voted on Boothbay Blue for the entire building.

7:40 Chris Smith left the meeting.

Contaminant Removal Update

As of the end of the day today, it is estimated that 2,093 tons of soil has been removed from the site which is about 1,400 cubic yards. It is more than originally thought but the unit price is a bit lower. It is unknown at this point how much needs to be brought back in. Between what was taken out and the per ton cost, the number is \$448,000. \$424,000 had been earmarked for this which included the truck wash, and demobilization.

Organics

There will be a topography survey tomorrow or Thursday that will tell us how far down we are. If we are far enough, we may not need to dig down further to remove the organics. Fill may actually need to be

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brought back in. CDR was asked what will happen if Briggs does not find the compaction satisfactory. Caruso said he doesn't think that it will be a problem. Wayne Klocko asked for CDR's recommendation based on meeting the compressibility requirement. Caruso will get a letter to the PBC with CDR's professional recommendation and then we will proceed.

Plumbing Options

Lou Caragulia from RDK was present at the meeting to discuss why the new plumbing configuration is coming in as more expensive when the committee was led to believe it would be a cost savings. Lou said that from the get go, RDK recommended a single heater system with load sharers. They felt that a single, gas fired water heater with a circulation loop would be the best solution. When RDK received the order to change to point of use heaters, Dan from their office sent an email to CDR expressing concerns that this wasn't the best option because it would mean adding more components, require more electrical work, the piping would need to be upsized and the system would use more gas. As discussion continued, the committee realized that they weren't aware of an emergency shower that was part of the plans. There currently is not an emergency shower in the police station. If having an emergency shower is not a requirement, it would save on cost. Keith Edison will check in with the plumbing inspector to find out if it is needed and then communicate that information back to CDR and RDK. Current plan is to stay with the original hot water heating scenario in the attic rather than the point of use heaters. If there is no emergency shower requirement, then the heater could potentially be downsized.

8:33 p.m. Fabrizio Caruso left the meeting.

Budget

Wayne Klocko asked Brian Main to update the budget information and get him what costs have been incurred to date and what is left.

Revised Schedule Update

Julie Allen handed out a revised schedule (Handout A). The project is about 80 days behind. Currently looking at 5/3/17 as a completion date for the police/fire project, original date was 1/13/17.

Minutes

Meeting minutes from 11/3/15 were presented and reviewed.

Jon Wine made a motion to accept the minutes of 11/3/15 as amended. The motion was seconded by Craig Schultze. The motion passed unanimously.

Invoices

A bills payable schedule for Compass Project Management for services rendered through October 31, 2015 was reviewed.

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Jon Wine made a motion to pay Compass Project Management \$1,855.00 for services provided. The motion was seconded by Craig Schultze and passed unanimously.

A bills payable schedule for PK Associates, dba Briggs Engineering, for services rendered through October 17, 2015 was reviewed.

Jon Wine made a motion to pay PK Associates, dba Briggs Engineering, \$555 for services provided. The motion was seconded by Craig Schultze and passed unanimously.

A bills payable schedule for CDR Maguire Inc. for services rendered through October 30, 2015 was reviewed.

Jon Wine made a motion to pay CDR Maguire Inc. \$14,459.23 for services provided. The motion was seconded by Craig Schultze and passed unanimously.

Adjournment

Wayne Klocko made a motion to adjourn the meeting at 9:30 p.m. The motion was seconded by Jon Wine and passed unanimously.

Submitted by:

Kimberly Borst
Secretary, Permanent Building Committee

The next meeting of the Permanent Building Committee will be held on Tuesday, December 8, at 7:00 p.m. in the Town Hall, room 104.